



**KP1/9A.2/PREQ/019/ICT/19-20
FOR PREQUALIFICATION OF SUPPLIERS OF ICT GOODS, WORKS &
SERVICES**

(ELECTRONIC PREQUALIFICATION OF SUPPLIERS)
OCTOBER 2019

Supplier Prequalification Documents

Completed supplier prequalification responses and documents are to be submitted in electronic format on the KPLC's E-procurement portal on the due date and time published on the portal. Suppliers are required to visit the portal from time to time for revised closing dates.

The submissions are to be done ONLINE on or before the submission date and time indicated on the KPLC e-procurement portal.

Any Queries and clarification should be directed to:

THE KENYA POWER & LIGHTING COMPANY LIMITED
CENTRAL OFFICE, STIMA PLAZA,
KOLOBOT ROAD, PARKLANDS,
P.O. BOX 30099-00100,
NAIROBI,
KENYA.

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INTRODUCTION

Dear Prospective Supplier ,

1. Description of The Kenya Power & Lighting Company Limited and our Core Business

- 1.1 The Kenya Power & Lighting Company Limited (KPLC) is a limited liability company registered under the Companies Act, Chapter 486 of the Laws of Kenya. It was incorporated in 1922 as the East African Power & Lighting Company Limited. KPLC was listed on the Nairobi Stock Exchange (NSE) in 1954. The Company changed to its present name in 1983.
- 1.2 Our shareholders include the Government of Kenya (GoK) institutional and individual persons. KPLC is a public company with GoK holding the majority block of shares. We are subject to the State Corporations Act, Chapter 442 of the laws of Kenya and the laws governing procurement by public bodies, mainly the Public Procurement and Asset Disposal Act, 2015 and the various regulations made there-under.
- 1.3 **Our Vision is “To provide world class power that delights our customers”**
- 1.4 **Our Mission is “Powering People for Better Lives.”**
- 1.5 Our Core Business is bulk purchase of electrical energy; transmit; distribute; supply electrical energy and related customer services throughout Kenya.
- 1.6 Our Core Values were developed to support the Company’s Mission. These Values are Customer First, One Team, Passion, Integrity and Excellence.

2. Organizational and Business Structure

- 2.1 KPLC is structured into 13 Divisions, 1 Institute and 10 Main Regions. Our headquarters is referred to as Central Office located at Stima Plaza, Kolobot Road, Parklands, Nairobi. Amongst the 13 Divisions is the Corporate Affairs and Company Secretary headed by the General Manager Corporate Affairs & Company Secretary. Under her are several departments, including the Legal Services Department.
- 2.2 KPLC’s operations are geographically split in ten (10) regions. **Nairobi South** and **Nairobi West** Region with their main office in Electricity House, Harambee Avenue Nairobi Central Business District; **Nairobi North** Region with its main office in Stima Sacco Plaza (*a few meters from KPLC Hq*), Mushembi Road, Parklands, Nairobi; **Central Rift** Region with the main office in Electricity House, Moi South Road, Nakuru; **Coast Region** with the main office in Electricity House, Nkrumah Road, Mombasa Central Business District and **Mount Kenya** Region with the main office in Stima House Nyeri. **Western** Region with its main office in Electricity House Kisumu, **South Nyanza** Region has its main office in Kisii, **North Rift** Region has its main office at KVDA Plaza Eldoret while **North Eastern** Region has its main office in Thika.
- 2.3 To attain higher penetration and decentralization within the devolved governance system, KPLC has about 47 Branches throughout the 10 Regions which transverses all the 47 counties of the Republic.

- 2.4 The branches are headed by County Business Managers. They are responsible for and are the link persons for all affairs of the Company within their respective spheres of operation.
- 2.5 As part of our growth and transformation strategy, from 2009 the Company has been engaged in the process of rebranding in a programme dubbed “Project Mwangaza”. One result of this has been the change of our logo to one depicted as a bulb with the words “Kenya Power” at the bottom.
- 2.6 However, the name of the Company remains the same i.e. The Kenya Power & Lighting Company Limited (abbreviated as KPLC).

3. *Nature and Scope of Prequalification*

"Prequalification of suppliers" means the process of identifying and obtaining a list of prospective providers of a specified category of goods, works or services by a procuring entity for a specified period of time but not exceeding more than two years, and maintaining them for the purpose of inviting them on rotational basis for subsequent tendering proceedings such as request for quotations or restricted tendering, that may arise during the period of listing;

DISCLAIMER: In no event is the registration a confirmation of guarantee of award of contract, order or tender

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SECTION I - INVITATION FOR PREQUALIFICATION

DATE: SEPTEMBER, 2019

PREQUALIFICATION OF SUPPLIERS FOR VARIOUS ICT GOODS, WORKS AND SERVICES

- 1.1 The Kenya Power & Lighting Company Limited hereinafter referred to KPLC intends to prequalify suppliers for various ICT goods, works and services . Interested eligible bidders may obtain further information from the General Manager- Supply Chain, The Kenya Power & Lighting Company Ltd at Stima Plaza, 3rd Floor, Kolobot Road, P.O. Box 30099 – 00100 Nairobi, Kenya.

- 1.2 **Obtaining tender documents.**
 - 1.2.1 Tender documents detailing the requirements may be obtained from the KPLC E-Procurement Portal.
 - 1.2.2 Prospective bidders may also download the tender document from KPLC’s website (www.kplc.co.ke) free of charge. *23rd October 2019.*

- 1.3 **Submission of Tender documents**

Completed Tenders are to **be saved as PDF** documents marked **PREQUALIFICATION OF SUPPLIERS FOR VARIOUS ICT GOODS, WORKS AND SERVICES** and submitted in electronic format on the KPLC’s E-procurement portal on the due date and time published on the portal. Tenderers are required to visit the portal from time to time for revised closing dates and addendums. The Tender is to be submitted **ONLINE** on or before the submission date and time indicated on the **KPLC tendering portal. 6th November 2019.**

- 1.4 Tenders will be opened promptly thereafter in the presence of the Tenderer’s or their representatives who choose to attend in KPLC Auditorium at Stima Plaza, Kolobot Road, Parklands, Nairobi.

SECTION II - TENDER SUBMISSION CHECKLIST

Tender Submission Format

Bidders are advised to clearly label their documents while uploading on the portal.

No.	Item	Tick Where Applicable
1.	Company Profile	
2.	Registration Certificate with the national treasury or the respective County treasury within which they operate	
3.	Company or Firm's Registration Certificate	
4.	Photocopy of the Kenya National Identity Card or Valid Kenyan Passport of all Directors of the company or partners in the firm or enterprise.	
5.	PIN Certificate	
6.	Valid Tax Compliance Certificate	
7.	Certificate of Confirmation of Directors and Shareholding (C.R. 12) or equivalent (for foreign tenderers)	
8.	Names with full contact as well as physical addresses of previous customers of similar goods and reference letters from at least four (4) previous customers (The youth, persons with disabilities and women to provide the four referees from their manufacturer)	
9.	Audited Financial Statements. The audited financial statements required must be those that are reported within eighteen (18) calendar months of the date of the tender document. (For companies or firms that are registered or incorporated within the last one calendar year of the Date of the Tender Document, they should submit certified copies of bank statements covering a period of at least six months prior to the date of the tender document. The copies should be certified by the Bank issuing the statements. The certification should be original).	
10.	The tender validity period is 120 days	
11.	Any other document that may deem necessary for the registration	

NB: for Youth Women and Persons with disability number 2 is Mandatory.

SECTION IV – DETAILED DESCRIPTION OF REQUIREMENTS

1. GOODS

CATEGORY 1: SUPPLY OF NEW MACHINES AND ACCESSORIES

SUB CATEGORY	DESCRIPTION	ITEMS IN THE SUB CATEGORY CHOSEN	AREA OF INTEREST (TICK APPROPRIATELY)
1.1	Supply of goods	Desktop Computers, Laptop Computers, Tablet Computers, Workstation Computers. iPads, LCD Projector, PA System, Cameras, Smart Boards & Projection Screens	
1.2	Supply of goods	Office Network Printers, Desktop Printers, Heavy Duty Printers	
1.3	Supply of goods	Plotters (for Engineering Designs), scanners (for Engineering Designs)	
1.4	Supply of goods	Electronic Signature Devices (ESD) for (Electronic Tax Register) ETR	
1.5	Supply of goods	Routers, Switches, Firewalls, F5, Modems, LAN wireless Devices, Network Monitoring Tools, Fiber Optics & Accessories, Patch Panels, Network Cabinets, SFP modules, media converters, Network cables & network materials	
1.6	Supply of goods	VHF, UHF, Trunking Radios	
1.7	Supply and Installation	Windows Servers	
1.8	Supply and Installation	Unix Servers	
1.9	Supply and Installation	Uninterruptible Power Supply (UPS), Automatic Voltage Regulators (AVR), Automatic Transfer Switch (ATS), Power Stabilisers, 48Vdc Chargers, Power Generators, Power Line Conditioners, Control Gear, Batteries.	
1.10	Supply and Installation	Air Conditioning System	
1.11	Supply and Installation	Fire Detection and Suppression System	
1.12	Supply and Installation	PABX	
1.13	Supply of goods	Telephone Heads	

1.14	Supply and Installation	PTP Links, GSM modems, Wireless Aps	
1.15	Supply of goods	NTP clock display	
1.16	Supply of goods	Tool kits, power meters, clamp meters, process meters	

Note

- i) Applicants may choose Sub Categories or the whole category.
- ii) For all the sub categories, the applicant must submit either the manufacturer's letter of authorization or authorization from the manufacturer's local dealer/Distributor (the dealer/Distributor must have proof of dealership authority from the manufacturer)
- iii) For Sub Category 1.4, supply of ESD, the applicant must be approved by KRA
- iv) For sub categories 1.6, 1.7, 1.8, 1.9, and 1.10 the applicant must submit:
 - (a) Evidence of four (4) employees who are certified Engineers/Technicians in the relevant field
 - (b) Proof of similar work and recommendation from at least four (4) previous clients

CATEGORY 2: SUPPLY OF NEW SPARE PARTS AND ACCESSORIES

SUB CATEGORY	DESCRIPTION	ITEMS IN THE SUB CATEGORY CHOSEN	AREA OF INTEREST (TICK APPROPRIATELY)
2.1	Supply of Spare parts and accessories for computers	Hard disks, Mother boards, Mouse, Keyboards, Network Interface cards, Power supplies, RAM (DIMMS), Monitors, Mouse pads, Dust covers	
2.2	Supply of Spare parts and accessories for Printers	Paper input trays, Gears, Fuser unit, scanner unit, Logic boards, Power supply unit, Print heads Printer Interface Cables	
2.3	Supply of Spare parts and accessories for Network Devices	Power Supply unit, motherboard, Interface Cables, Interface Cards	
2.4	Supply of Spare parts and accessories for UPS, AVR, 48Vdc Chargers, Generators, Stabilizers & Transfer Switches	Batteries, Motherboard, Power Supply module, Transfer switches, cables, relay switches, contacts, PLCs	
2.5	Supply of Spare	Site Controller Cards (CSC, RSC,	

	Parts for Trunk Radios	RCI, TSC), Central Electronics Bank (C.E.B) (Card cage: BIM, TBIM, TOMI, TIMI), Trunking Base Radios and Accessories, Trunking Desktrac, Quantar Repeater spares, MSF5000 Repeater Spares, MDS Radios & accessories	
2.6	Supply of Spare Parts for Motorola VHF Radio	Microphones, Aerials, Power amplifiers, DC supply cables, Batteries & chargers, Front Panel Logic Boards, Mother boards, Portable Radios, Base Radios, Mobile radios	
2.7	Supply of Spare Parts UHF Radio	Moseley radio, Rad -kilomux & megaplex multiplexers, Aerials, Power amplifiers, DC supply cables, Batteries & chargers, Signal Feeder Cables, Front Panel Logic Boards, Digital Interface Cards	
2.8	Supply of IDUs & ODUs of PTP links	Indoor & Outdoor units, antennas, supply cables, power amplifiers, motherboards	
2.9	Supply of spare parts and accessories for SCADA system	48vdc & 110vdc indication/alarm relays and associated sockets, command relays-2pole and associated sockets, AC & DC MCB, Multiplication relays with compatible sockets, insulated end lugs (0.5mm, 1mm, 1.5mm), assorted cable ties, cable lugs (0.5mm, 1mm, 1.5mm), RTU560 CMU05, RTU560 PSU02, RTU560 RTC01, Programmable transducers, RTU batteries, RTU Spares	

2. SERVICES

CATEGORY 3: SUPPLY OF SOFTWARE LICENCES

SUB CATEGORY	DESCRIPTION	ITEMS IN THE SUB CATEGORY	AREA OF INTEREST (TICK APPROPRIATELY)
3.1	Supply of software/server & client Licences	Microsoft Licences	
3.2	Supply of	Oracle Licences	

	software/server & client Licences		
3.3	Supply of software/server & client Licences	SAP Software/ Licences	
3.4	Supply of software/server & client Licences	Power Builder	
3.5	Supply of software/server & client Licences	AutoCAD Software	
3.6	Supply of software/server & client Licences	Digitizing software & GIS systems	
3.7	Supply of software/server & client Licences	Antivirus software and Third-Party Security Solutions	
3.8	Supply of software/server & client Licences	Citrix System Licenses	
3.9	Supply and implementation Supply of software	Unified Threat Management and Firewalls	
3.10	Supply of software	Secure Socket Layer Certificates	
3.11	Supply and implementation	IT Service Management Software	
3.12	Supply and implementation	Building Management Software (BMS) - Data Center Monitoring	
3.13	Supply and implementation	IT infrastructure Monitoring Solutions	
3.14	Supply and implementation	Solar winds, F5, Cisco Licenses	
3.15	Supply and implementation	Google API licenses	
3.16	Supply and implementation	Case360	
3.17	Supply and implementation	NEPLAN	
3.18	Supply and implementation	Bar Coding and RFID	
3.19	Supply and implementation	Power System Simulators	

3.20	Supply and implementation	Virtual Desktop Infrastructure (VDI) Solution	
3.21	Supply and implementation	VMware Licenses	
3.22	Supply and implementation	Microsoft Windows Server and Exchange Server – Auditing and AD Manager Tools and Utilities	
3.23	Supply and implementation	Adobe Photoshop, Illustrator, InDesign Software	

CATEGORY 4: SUPPORT AND MAINTENANCE OF HARDWARE

SUB CATEGORY	DESCRIPTION	ITEMS IN THE SUB CATEGORY	AREA OF INTEREST (TICK APPROPRIATELY)
4.1	Quarterly Preventive maintenance, supply and installation of spare parts	Windows Servers i.e. HP,IBM or equivalent	
4.2	Quarterly Preventive maintenance, supply and installation of spare parts	Central Servers, Workstations, & Backup Solution and Tape Libraries	
4.3	Quarterly Preventive maintenance, supply and installation of spare parts	Inert gas fire suppression systems	
4.4	Quarterly Preventive maintenance, supply and installation of spare parts	Air Conditioning System	
4.5	Quarterly Preventive maintenance, supply and installation of spare parts	UPS and Chargers (Borri, GE, Eaton, Gamatronics, ADPOS, IBM, AEC, Benning types, FXM 2000, Eltek, APC)	
4.6	Quarterly Preventive maintenance, supply and installation of spare parts	Plotters	
4.7	Quarterly Preventive maintenance, supply and installation of spare parts	Scanners	
4.8	support and maintenance	Radio masts towers and ladders	

4.9	Quarterly Preventive maintenance, supply and installation of spare parts	Radwin & Motorola radios	
4.10	Quarterly Preventive maintenance, supply and installation of spare parts	Cisco network devices	

Note

Applicants applying for any of the sub categories in category 4 must have

- i) Manufacturer's authorization for the brand they apply for
- ii) Evidence of certified Engineers/Technicians to do hardware maintenance
- iii) Proof of similar work and recommendation from a previous client

CATEGORY 5: SUPPORT AND MAINTENANCE OF SOFTWARE

SUB CATEGORY	DESCRIPTION	ITEMS IN THE SUB CATEGORY	AREA OF INTEREST (TICK APPROPRIATELY)
5.1	Support and maintenance	Oracle	
5.2	Support and maintenance	SAP	
5.3	Support and maintenance	Solaris	
5.4	Support and maintenance	Netbackup system	
5.5	Support and maintenance	Antivirus security	
5.6	Support and maintenance	VERITAS backup software	
5.7	Support and maintenance	Free Open Source Software (Comprising KOHA, Knowledge Tree, Legal Case on PHP)	
5.8	Support and maintenance	Citrix System Licenses	
5.9	Support and maintenance	Microsoft Services	
6.0	Support and maintenance	Solar winds, F5	

Applicants applying for any of the sub categories in category 5 must have

- i) Evidence of certified Software Engineers in the category applied
- ii) Proof of similar work and recommendation from a previous clients
- iv) Letter of Approval/Authorisation from the software owner or local representative

3. WORKS

CATEGORY 6: WORKS

SUB CATEGORY	DESCRIPTION	AREA OF INTEREST (TICK APPROPRIATELY)
6.1	Repairs of VHF radios and accessories	
6.2	Repairs of the Trunking radio system units	
6.3	Carrying out structured cabling	
6.4	Provision of VoIP	
6.5	Repair of the PABX and accessories	
6.6	Fiber Optic cable Splicing, connections, trouble shooting and repairs	
6.7	Repair of SCADA accessories	
6.8	General repair of electronic boards and power supplies	
6.9	Construction of radio masts towers, ladders & site house	
6.10	ICT Service Management Consulting	
6.11	ICT Data Center Consulting	
6.12	ICT Enterprise Architecture Consulting	
6.13	Repair of Cisco equipment	

Note

Applicants applying for any of the sub categories in category 6 must have

- i. Evidence of certified Engineers/Technicians to do hardware repairs
- ii. Proof of similar work and recommendation from a previous client

SECTION V - SUMMARY OF EVALUATION PROCESS

Evaluation of duly submitted prequalification tenders will be conducted along the following lines: -

Submission of the following documents		
No.	Mandatory Document	Category & Subcategory
1	Letter of Application (signed and stamped).	All
2	Confidential Business Questionnaire (CBQ)	All
3	Declaration Form	All
4	Copy of PIN Certificate	All
5	Copy of VAT Registration Certificate	All
6	Copy of Company or Firm's Registration Certificate	All
7	Schedule indicating the Subcategories applied	All
8	Audited financial statements	All
9	Certificate of Confirmation of Directors and Shareholding (C.R. 12)	All
10	KRA letter of approval	subcategory 1.4
11	Manufacturer's Authorisation	categories 1 & 4
12	Names with full contact as well as physical addresses of four (4) previous customers of similar goods/services	categories 4,5,6; subcategories 1.6, 1.7, 1.8, 1.9, 1.10, 3.11, 3.12, 3.13
12	Names and proof of professional qualifications of staff	categories 4,5,6; subcategories 1.6, 1.7, 1.8, 1.9, 1.10, 3.11, 3.12, 3.13
13	Letter of Approval/Authorisation from the software owner	Category 5

NOTES ON EVALUATION PROCESS: -

- All candidates must meet **all** the requirements from **no.1 to no.9**. Those who do not meet any of the requirements will automatically be disqualified from further evaluation.
- Candidates applying for categories and subcategories mentioned in **no.10 to no.13** must meet those mandatory requirements failure to which they will be disqualified for the respective categories or subcategories applied
- Audited financial statements required must be those that are reported within eighteen (18) calendar months of the date of the prequalification document.
(For companies or firms that are registered or incorporated within the last one calendar year of the Date of the Prequalification Document, they should submit certified copies of bank statements covering a period of at least six months prior to the date of the prequalification document. The copies should be certified by the Bank issuing the statements. The certification should be original). **OR** Certified copies of bank

statements covering a period of at least six months prior to the date of the prequalification document.

SECTION VI – TENDER FORM

Date:Tender No.

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

Ladies and Gentlemen,

1. Having read, examined and understood all of the pre-qualification information provided in the Prequalification Document, the receipt of which is hereby duly acknowledged, we, the undersigned Candidate, hereby apply to be prequalified by yourselves as a potential bidder for the item(s) as indicated by us in Section IV Detailed Description of Items.
2. We agree to abide by this Tender for a **period of.....days (Candidate please indicate validity of your tender)** from the date fixed for tender opening as per the Prequalification Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
3. This application, together with your written appointment thereof, shall not constitute a contract between us nor commit KPLC to any actual tender or amount of contract.
4. We understand that you are not bound to accept any application you may receive.
5. We declare that the statements made and the information provided in our prequalification tender document are complete, true, and correct in every detail.

Yours sincerely,

Name of Candidate

Name and Capacity of authorised person signing the Application

Signature of authorised person signing the Tender

Stamp or Seal of Candidate

NOTES:-

1. KPLC requires a validity period of at least one hundred and twenty (120) days.
2. This form must be duly signed, stamped and/or sealed.

SECTION VII- CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

All Candidates are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business. Candidates are advised that it is a serious offence to give false information on this form.

Part 1 – General

Business Name.....

Location of business premises.....

Plot No.Street/ Road

Postal Address Postal Code

Tel No.....

Facsimile.....

Mobile and CDMA No.....

E-mail:.....

Nature of your business

Registration Certificate No.....

Maximum value of business which you can handle at any time KSh.....

Name of your BankersBranch... ..

*Names of Candidate’s contact person(s)

Designation/ capacity of the Candidate’s contact person(s)

Address, Tel, Fax and E-mail of the Candidate’s contact person(s)

.....
.....

Part 2 (a) Sole Proprietor

Your name in full

NationalityCountry of origin

Part 2 (b) Partnership

Give details of partners as follows: -

Names	Nationality	Shares (%)
1.....		
2.....		
3.....		
4.....		
5.....		

Part 2 (c) Registered Company

Private or Public

State the nominal and issued capital of company-

Nominal KSh.

Total Issued KSh.

Give details of all directors as follows

Name	Nationality	Shares (%)
1.....		
2.....		
3.....		
4.....		
5.....		

Name of duly authorized person to sign for and on behalf of the Tenderer

Capacity of the duly authorized person.....

Signature of the duly authorized person.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

1. *The address and contact person of the Candidate provided above shall at all times be used for purposes of this pre-qualification tender.*

2. *The details on this Form are essential and compulsory for all Candidates. **Failure to provide all the information requested shall lead to the Candidate's disqualification.***

SECTION VIII - DECLARATION FORM

Date _____

To:

The Kenya Power & Lighting Company Limited,
P.O Box 30099 – 00100,
Stima Plaza, Kolobot Road, Parklands,
Nairobi,
KENYA.

Ladies and Gentlemen,

The Tenderer i.e. (full name and complete physical and postal address) _____
_____ declare the following: -

- a) That I/ We have not been debarred from participating in public procurement by anybody, institution or person.
- b) That I/ We have not been involved in and will not be involved in corrupt and fraudulent practices regarding public procurement anywhere.
- c) That I/We or any director of the firm or company is not a person within the meaning of paragraph 3.2 of ITT (Eligible Tenderers) of the Instruction to Tenderers.
- d) That I/ We are not insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing.
- e) That I/ We are **not** associated with any other Tenderer participating in this Tender.
- f) That I/We do hereby confirm that all the information given in this tender is accurate, factual and true to the best of our knowledge.

Yours sincerely,

Name of Tenderer

Signature of duly authorised person signing the Tender

Name and Capacity of duly authorised person signing the Tender

Stamp or Seal of Tenderer

SECTION IX - MANUFACTURER’S AUTHORIZATION FORM

(To Be Submitted On Manufacturer’s Letterhead)

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza, Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

WHEREAS WE(*name of the manufacturer*) who are established and reputable manufacturers of
(*name and description of the goods*) having factories at(*full address and physical location of factory(ies) where goods to be supplied are manufactured*) do hereby confirm that
(*name and address of Supplier*) is authorized by us to transact in the goods required against your Tender (*insert reference number and name of the Tender*) in respect of the above goods manufactured by us.

DATED THIS..... DAY OF.....20.....

Signature of duly authorised person for and on behalf of the Manufacturer.

Name and Capacity of duly authorised person signing on behalf of the Manufacturer

NOTES TO TENDERERS AND MANUFACTURERS

Only a competent person in the service of the Manufacturer should sign this letter of authority.